



COMMUNITY FOUNDATION  
*of South Lake*

**Grant Application**

**Date:** \_\_\_\_\_ **Requested Amount: \$** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Executive Director:** \_\_\_\_\_

**Contact Person** (if different than Executive Director): \_\_\_\_\_

**Contact Person Daytime Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Project Title/Description:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Project Commence Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

- Application Checklist:**
- \_\_\_\_\_ **IRS Determination Letter - 501 (c) (3)**
  - \_\_\_\_\_ **Most recent Audited Financial Statements or IRS 990**
  - \_\_\_\_\_ **Annual Operating Budget**
  - \_\_\_\_\_ **Proposed Award Budget - Itemized**
  - \_\_\_\_\_ **List of Board Members & their Affiliations**
  - \_\_\_\_\_ **Application Signed by Chairperson/Executive Dir.**
  - \_\_\_\_\_ **One Hard Copy of the Entire Grant Packet**
  - \_\_\_\_\_ **Electronic Copies of Individual Packet Items**

**Please provide a detailed response to each question, listing both the question and response on a separate sheet attached to this application.**

1. Briefly document the history of the organization (e.g. when it was established, how programs have evolved); what services the organization currently provides within south Lake County; how long these services have been available; and the demographics of the groups currently benefiting from the services.
2. List the major accomplishments by your organization within the past 3 years.
3. Does your organization have a strategic plan? If yes, please explain how this project fits within the framework of your strategic goals.
4. Please describe the following (each project must be described separately):
  - a) The goal(s) of the project and the community need(s) that it will address. If available, please include any research or needs assessments that your organization has performed or obtained from secondary sources.
  - b) Project Timeline. Be sure to include plans for implementing project objectives (e.g. specific milestones to be achieved in order to realize broader project goals). Example: Offering 3 English classes of 20 students each by *(date here)*
  - c) The resources required for this project. Please list other funding sources(available and requested) and describe future plans for funding this project(if applicable).
  - d) The specific measures or indicators that will be used to monitor project performance or define success.
5. How will this project either differ from or enhance the services currently provided by your organization?
6. List the other organizations that address similar need(s) or concern(s) within the south Lake County community. Describe any coordination or collaborative efforts. Be sure to include any letters of agreement from collaborating organizations.
7. *The Community Foundation of South Lake County is a publicly supported organization and it is essential that the public be made aware of its contributions and commitment to the well being of the community. Publicity that properly identifies the Foundation as a funder is a requirement of this grant and **must** be generated by the grantee.*

Please describe your plans for publicizing this grant.

**Photo Release Consent**

I hereby consent to and authorize the use and reproduction, in print or electronic format by the Community Foundation of South Lake County, Inc., or anyone authorized by the Community Foundation of South Lake County, Inc., of any and all photographs which may be taken in association with this award for publicity purposes, without compensation. All images— in electronic or negative form, together with the prints, will be owned by the Community Foundation of South Lake County, Inc.

I hereby acknowledge that:

- 1. I am 18 years of age or older
- 2. I have read and understood the terms of this release
- 3. I am authorized by my organization to enter into agreement

**Signatures**

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**Chair, Board of Directors**

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**Executive Director**

Please return completed application to:      Community Foundation of South Lake County, Inc.  
2150 Oakley Seaver Drive  
Clermont, FL 34711

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For Foundation Use Only

**Field of Interest (Select One)**

- Education**
- Health & Wellness**
- Community Development**
  - Arts and Culture**
  - Youth and Family Services**
  - Community Services**